



## Frequently Asked Questions

### Event Space, Packages, and Inclusions

**Q: What is the cost for rental of event space at Holualoa Inn Estate?**

**A:** Individual pricing is determined by your package selection and the date, size, and scope of your event. For starting costs, please visit our website or review our Packages, Pricing, and Payment information.

**Q: What type of events can I host at Holualoa Inn?**

**A:** Events vary from weddings, elopements, retreats, parties, reunions, and receptions.

**Q: What is the maximum guest count for weddings and events?**

**A:** The Malulani Pavilion and Great Lawn can accommodate up to 200 guests. Such an event would require tenting as the Great Lawn is not covered. The capacity of the pavilion itself is 120 guests.

**Q: What is included in the event space rental?**

**A:** Event space rental includes use of the Malulani Pavilion, Great Lawn, Red Barn, caterer's kitchen, and restrooms, as well as parking for up to 35 cars, parking direction, and trash removal.

**Q: Do I need to book sleeping rooms at the Estate to book the Malulani Pavilion?**

**A:** Not necessarily. Events without sleeping rooms are priced slightly higher, based upon time of day.

**Q: For the Daytime Wedding, where do the Groom and Groomsmen get ready?**

**A:** We recommend booking the Darrell Hill Cottage for ease and comfort. Groomsmen otherwise get ready offsite.

**Q: I am interested in the venue only. May I use the rest of your property for photos?**

Absolutely! We allow photography at the top of the property and throughout our Art Garden. Our only restriction is around the Inn, where other guests might be enjoying their stay.

**Q: For guests at the Inn, are you able to accommodate dietary restrictions?**

A: Absolutely! With prior notice, we can accommodate any and all dietary restrictions. Please note, however, that our facilities are not suited for those with anaphylactic allergies.

**Q: If I book a longer stay, what is there to do in Holualoa?**

A: Holualoa Village is a quaint art hub featuring boutique shops and art galleries. Our concierge staff can assist you in planning Big Island excursions by land, air, and sea, and make recommendations for local sites and activities.

### Event Coordination and Décor

**Q: Am I required to work with an event coordinator and, if so, does Holualoa Inn provide event coordination services?**

A: We do not require you to work with an event planner if your guest count is below 150, though most clients prefer the additional assistance. We do partner with a planner that can assist with all aspects of event planning. If you prefer, you may independently book a planner of your choosing. Our Preferred Vendor List provides a selection of high-quality vendors familiar with our venue.

**Q: Does Holualoa Inn provide catering, tables, chairs, and other additional services not included in the event space rental?**

A: We do not offer catering, supply rentals (tables, chairs, archways, etc.), flowers, décor, music, AV equipment, bartending, or any other vendor services. We provide all clients with a list of our Preferred Vendors to assist you in selecting from the top wedding professionals in Hawaii.

**Q: What does the load-in time allow for, and how much space do we have to store our belongings?**

A: The load-in is a period allotted for you and your vendors to drop off supplies the afternoon prior to your event. The Malulani Pavilion kitchen contains several prep tables and a large refrigerator. You may begin placing décor and supply rentals on the pavilion and lawn during this time as well.

## Reserving Your Event

### **Q: How far in advance may I book my event?**

**A:** We are currently accepting reservations for 2021 and 2022. Most clients book 8-18 months in advance, though we do not stipulate a reservation deadline. We are happy to provide price estimations for events in 2023 based on current pricing.

### **Q: How do I book the venue?**

**A:** When you are ready to book, Holualoa Inn will collect a non-refundable deposit to reserve the space while we finalize your contract. The value of the non-refundable deposit is equal to the value of the refundable damage deposit listed in your proposal. Contract values will reflect the values listed in your proposal within the dollar. Once Holualoa Inn sends you a final contract, you are required to sign and return the contract and first payment within 14 days or the space will be released.

### **Q: What is the payment structure for events?**

50% of the value of the contract is due upon signing, and the remaining balance is due 6 months prior to your event date.

### **Q: What forms of payment do you accept?**

Payments may be made by check, wire transfer, Visa, or Mastercard.

### **Q: What is the difference between gratuity and service charges?**

**A:** Service charges cover discretionary facility and administrative costs associated with the event. Gratuity charges are distributed among the staff working your event and/or stay. Service and gratuity charges only apply to whole estate rentals.

## About Holualoa Village

### **Q: What is the weather like in Holualoa?**

**A:** Situated at an elevation of 1,400 feet, Holualoa's warm sunshine and cool breezes make for ideal wedding weather. Holualoa owes its lush tropical landscape to bright, sunny mornings and afternoon showers. In our region, we can have daily rain fall.

### **Q: Where is Holualoa located relative to the airport, Kona, and the beach?**

**A:** We are located 20-30 minutes from the airport and 15-20 minutes from Kona, depending on traffic. The closest beach is a 15-minute drive, with several more located less than 45 minutes away.

## Rules and Policies

**Q: What is your cancellation policy?**

**A:** Events cancelled more than 6 months prior to the event date will be refunded in full minus the value of your non-refundable deposit. Events cancelled within 6 months of the event date are subject to the full cost of the contract value.

**Q: What is the latest event end-time that you permit?**

**A:** For whole estate rentals, events must end at 10:00 PM complying with county ordinance requirements. Events that do not include guest accommodations may be required to end at 8:00 PM. Amplification and entertainment must end 30 minutes prior to the event end time.

**Q: Do you require a liquor license for bartending services?**

**A:** No. A liquor license is only required for fundraising events and/or events with cash bars.

**Q: Are we required to purchase event insurance?**

**A:** No. Having said this, some clients do take out a rider on their home-owners insurance.

**Q: I am interested in an event package that includes rental of all 8 guest rooms. What time are we required to check out on departure day?**

**A:** Check-out time is at 10:00 a.m. on departure day. Due to the housekeeping demands of an estate rental departure, late check-out is not permitted.

**Q: What is your sustainability and recycling policy?**

We recycle cans, glass and plastic, but we do not compost.

**Q: What supplies and décor items (i.e. candles, birdseed, etc.) are or are not permitted?**

**A:** Flowers and candles are permissible on the lawn. Confetti, birdseed, rice, and glitter are prohibited on property, and sparklers may be used only on pavement.

**Q: Does Holualoa Inn allow food trucks?**

**A:** Yes, food trucks are permitted. All caterers and vendors are subject to management approval.

Don't see an answer to your question?  
Contact us at [sales@holualoainn.com](mailto:sales@holualoainn.com) or  
call (808) 324-1121.